

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 23, 2019

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Christine Tiseo, Mark Salemi, Lisa Marshall, Jairo Rodriguez, Laura Vargas

Members Absent – Chris Mania, MaryAnn Perro, Adam Chaabane(arrived 7:01pm), Dina Bargiel(arrived 7:08pm)

Also Present – Michele Pillari, Tom DiFluri, Adam Weiss

PRESENTATION: Ms. Calderon, Mrs. Castrovinci and Mrs. Triglia made an informational presentation, Math and ELA Instructional Road Map

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai asked the following questions: are any of the new hires new positions or to fill a space where someone resigned? Why do we go through NRESC for subs as opposed to having in house? What would the salary be of the Master Teacher/Preschool Intervention Specialist, if approved? How many bids were there for the transportation contract and did we go with the lowest bid?

Joseph Giammarella – 21 Quarry Dr.

Mr. Giammarella commended on the presentation that was given. He also suggested that the Board look into setting up an Education Foundation.

David Amanullah – 116 Mt. Pleasant Ave.

Mr. Amanullah also commended on the presentation and was happy that they were using science and fact based evidence when coming up with solutions. He is also in favor of setting up an Education Foundation. He thanked the Board for allowing the public to tour CO to see the improvements made over the summer.

Dr. Pillari stated that the pt custodial hires are because we are short-handed at the present time because one of our ft custodians was made Interim Supervisor of B&G and we did not replace his position. The aide position is to fill a current need in the special ed department. The lunch aides are to fill open positions. We use NRESC for subs because they can pool a larger group of people. The position of Master Teacher is a mandated position that is required when accepting the grant and is paid for with the grant. NRESC does take the lowest bidder in transportation bids. She liked the idea of setting up an Education Foundation.

220-78 - APPROVAL OF MINUTES

Motion by VARGAS Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the August 12, 2019 workshop and the August 19, 2019 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the August 12, 2019 workshop and the August 19, 2019 regular meetings.

Roll Call: 7 YES

SUPERINTENDENT’S REPORT

The COHSA will be hosting socials for all grade levels this school year. The purpose of these socials is for families to get together and get to know one another. The DIBELS testing will be finished on Friday for students at CO and BG. This assessment is an individually administered assessment which measures student skills in each of the key basic early literacy skills. The Dynamic Indicators of Basic Early Literacy Skills (DIBELS) are a set of procedures and measures for assessing the acquisition of early literacy skills from kindergarten through sixth grade. Next steps will be to analyze the data for BSI use and the NJTSS-ER Grant. Mrs. Calderon provided all of the teachers with an updated report card rubric for math during PLC time. This rubric is standards based. The Preschool program is running smoothly. The teachers are implementing the Creative Curriculum and collecting data for the assessment system in order to monitor and assess student growth. The renovated areas of CO look amazing. The students and staff are truly enjoying this new space. Mrs. Confrancisco & Mrs. Triglia will be working with the CO Staff on I&RS protocols and response to intervention during the September faculty learning times. Summer Reading logs have been collected and students will be receiving awards next week in school. There was a great turn out at the BG Back-to-School Carnival. Thank you to all who participated. All BG students participated in grade level meetings where they learned about TRY and "I Can Be Me at BG". This will also be shared with the parents at Back To School Night. All BG students have been assessed using IXL for math. Data will be analyzed and tiered interventions will be established. Two former WP students are participating in the PVHS Hornet Helping Hands program and are working in classrooms in BG. This experience will help them to determine if teaching is their passion and choice of profession. Start with Hello, The Sandy Hook Promise, is next week. Students may wear a green shirt to show their support on Friday, Sept. 27th. All third grade students are using Chromebooks. Staff is working to transition to Google and have been supporting one another and sharing their learning. Mr. Krakower has taken a lead in many areas and is working closely with Mr. Cielo. We submitted an application to be considered for a grant. It is a pilot program offered by NJPSA and the NJDOE. Districts selected are committing to utilizing newly released NJDOE Instructional Units in ELA and Math within the Connected Action Roadmap process. The pilot is intended to build the capacity of educators to work effectively in professional learning communities.

BUSINESS ADMINISTRATOR’S REPORT

Mr. DiFluri informed the Board that our annual audit is ongoing and Mr. Cerullo will be presenting it to the Board at the November or December meeting.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by BARGIEL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 220-79 through 220-85.

Roll Call: 7 YES

220-79 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of July 2019 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of July 31, 2019 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

220-80 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$1,071,567.79, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#63	\$1,054,677.11
#L38	\$ 16,890.68

220-81 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of July 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-221-500-00-00-060	Other Purch Services	\$ 41,000.00	\$1,145.00	\$ 5,245.00
11-000-221-600-00-00-070	Supplies and Materials	\$ 1,500.00	(\$1,145.00)	\$ 355.00
11-000-230-332-00	Audit Fees	\$ 21,900.00	\$ 100.00	\$ 22,000.00
11-000-230-590-00	Other Purch Services	\$104,080.00	(\$100.00)	\$103,980.00
11-000-240-600-10-00-060	Supplies & Materials	\$ 3,000.00	\$2,000.00	\$ 5,000.00
11-000-240-600-20-00-065	Supplies & Materials	\$ 3,000.00	\$8,800.00	\$ 11,800.00
11-000-261-420-00	Clean Repair & Maint Svc	\$211,750.00	(\$8,096.00)	\$203,564.00
11-000-262-420-00	Clean Repair & Maint	\$ 15,000.00	\$8,096.00	\$ 23,096.00
11-190-100-640-10-00-060	Textbooks	\$ 5,000.00	(\$2,000.00)	\$ 3,000.00
11-190-100-640-20-00-065	Textbooks	\$ 5,000.00	(\$5,000.00)	\$ 0.00
11-190-100-640-30-00-070	Textbooks	\$ 5,000.00	(\$3,800.00)	\$ 1,200.00

220-82 - APPROVAL OF CONTRACT –MOUNTAIN LAKES BOE – ITINERANT SERVICES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Mountain Lakes BOE, to provide itinerant services, in district, to student ID#33526, 1 hr. per week, @ \$160/hr. for the 2019-2020 school year.

220-83 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher lists for the 2019-2020 school year and September 2019, as per the Northern Regional Educational Services Commission.

220-84 - FY 2020 IDEA BASIC & PRESCHOOL GRANT

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2020 IDEA grant award of funds upon subsequent approval of the FY 2020 IDEA application.

IDEA Basic	\$260,828
IDEA Preschool	\$ 9,257

220-85 - FY2020 ESEA GRANT

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, accepts FY 2020 ESEA grant award of funds upon subsequent approval of the FY 2020 ESEA application, as follows:

Title I	\$289,611
Title I – SIA	\$ 21,600
Title II-A	\$ 45,863
Title III	\$ 11,192
Title III-Immigrant	\$ 3,618
Title IV	\$ 12,500

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

220-86 - APPOINTMENT OF HIRE – PT CUSTODIAN – A. AGNES

Motion by VARGAS Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Al Agnes, as a part time custodian, \$24/hr, not to exceed 27.5 hrs. per week, no benefits. Effective September 24, 2019-June 30, 2020. It is understood custodian to obtain black seal license on or before May 1, 2020

Roll Call: 7 YES

220-87 -APPOINTMENT OF HIRE – PT CUSTODIAN – D. D’AMICO

Motion by VARGAS Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Daniel D’Amico, as a part time custodian, \$24/hr, not to exceed 27.5 hrs. per week, no benefits. Effective September 24, 2019-June 30, 2020.

Roll Call: 7 YES

220-88 - APPOINTMENT OF PART TIME AIDE – R. IESMAAEL

Motion by VARGAS seconded by RODRIGUEZ.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Remah Iesmaael, as a part time aide at CO, for the 2019-2020 school year, \$22/hr., not to exceed 27 ½ hrs. per week, no benefits.

Roll Call: 7 YES

220-89 -APPOINTMENT OF HIRE – LUNCH AIDE – G. HANLON

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Gina Hanlon, as a lunch aide at CO, \$16.50/hr., not to exceed 10 hrs/week.

Roll Call: 7 YES

220-90 - APPROVAL OF STAFF STIPENDS

Motion by VARGAS, Seconded by RODRIGUEZ.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2019-2020 school year in accordance with current WPEA contract, as listed:

Roll Call: 7 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Memorial School Newspaper	Memorial	Samantha Ament	\$550
Memorial Student Yearbook	Memorial	Samantha Ament	\$400

220-91 - APPOINTMENT OF HIRE-MATERNITY LEAVE REPLACEMENT – J. MAKHLOUF

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jordan Makhlof, as a maternity leave replacement at CO, \$150 per diem, no benefits. Effective 9/24/19-12/20/19.

Roll Call: 7 YES

220-92 -APPOINTMENT OF HIRE – LUNCH AIDE – J. SANTIAGO

Motion by VARGAS, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment Julia Santiago, as a lunch aide at BG, \$16.50/hr., not to exceed 8.75hrs/week.

Roll Call: 7 YES

Education:

220-93 - APPROVAL OF ATTENDANCE NJSBA CONVENTION-2019

Motion by BARGIEL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of the listed district employees and Board of Education members, to the NJSBA Convention 2019 and the costs of attendance including all registration fees and statutorily authorized travel expenditures.

Roll Call: 6 YES, 1 ABSTENTION-MARSHALL

<u>Program Name</u>	<u>Date</u>	<u>Employee/Bd. Member Name/s</u>	<u>No. Attending</u>	<u>Approx. Event Cost</u>	<u>Total Cost</u>
NJSBA CONVENTION	10/21-10/24 2019	Michele Pillari, Lisa Marshall Maryann Perro	3	Approx. \$1,170 pp	Approx. \$3,500

220-94 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2019-2020 school year:

Roll Call: 7 YES

<u>Name</u>	<u>Activity</u>	<u>Date</u>	<u>Fee</u>	<u>Travel</u>
Elba Castrovinci Monica Voinov Cynthia Ayala	52 nd Annual Conference on Reading & Writing	10/25/19	\$180/ea	\$27.50/ea

220-95 - OUT OF DISTRICT PLACEMENTS 2019-2020 SCHOOL YEAR

Motion by BARGIEL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2019-2020 school year, excluding transportation:

<u>ID#</u>	<u>SCHOOL</u>	<u>Monthly Rate</u>	<u>AIDE</u>
31614	N.A. Bleshman	\$7,686 per month	No

Roll Call: 7 YES

220-96-APPROVAL OF NEW JOB DESCRIPTION-MASTER TEACHER/PRESCHOOL INTERVENTION SPECIALIST-EARLY CHILDHOOD EDUCATION

Motion by BARGIEL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the new job description of Master Teacher/Preschool Intervention Specialist-Early Childhood Education, as attached.

Roll Call: 7 YES

220-97-APPROVAL OF NEW POSITION-MASTER TEACHER/PRESCHOOL INTERVENTION SPECIALIST-EARLY CHILDHOOD EDUCATION

Motion by BARGEIL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the new position of Master Teacher/Preschool Intervention Specialist-Early Childhood Education.

Roll Call: 7 YES

Mr. Chaabane made a motion from the floor;

220-8A – APPROVAL TO START EDUCATION FOUNDATION

Motion by CHAABANE Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the formation of an Education Foundation.

Roll Call: 7 YES

Finance:

220-98 - NRESC –TRANSPORTATION CONTRACT-FIELD TRIPS

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve transportation contract with NRESC for the following 2019-2020 bus routes:

Route#	School (s)	Contractor	# of Students	Starting Date
061813FT	Woodland Park Schools Field Trips	Jordan Trans.	54 pass	7/1/19-6/20

Field Trip/Athletic Trip Charges

- A. Districts will be charged on a per hour per bus basis for Field Trips and Athletics.
- B. A 4% surcharge will be placed on the contracted cost of each route, pro-rated among participating districts in proportion to the cost per pupil miles assessed as of the inception of the route.

Field Trip Charges

- Jordan Trans. Field Trip price 8:30 am — 2:30 pm \$58.85 per hr. per bus
- Jordan Trans. Field Trip price after 2:30 \$68.10 per hr. per bus
- Jordan Trans. Wheel chair vehicle price 8:30 am — 2:30 pm \$72.34 per hr. per bus
- Jordan Tarns. Wheel chair vehicle price after 2:30 pm \$76.88 per hr. per bus
- Jersey Kids Trans. Out of State Field Trips \$101.45 per hr. per bus
- Jersey Kids Trans. Back up Field Trip provider \$82.62 per hr. per bus
- 24-hour cancellation notice is required or a charge of \$50.00 will be administered.
- All buses canceled on arrival incurred a minimum charge of \$125.00.
- School is responsible to have children boarded on time for a prompt departure from school as well as from the destination. Please allow ample time to return by the requested p/u time.
- Field trips must be booked at least 1-week in advance.
- There are a limited number of buses; field trips are booked on a first come first serve basis.
- All confirmations will be faxed or emailed to the person requesting the trip.

Field Trip Charges - Coach Buses

- Panorama Tours: In state day trips \$129.11 per. hr.
- Panorama Tours: In state overnight trips \$232.39 [per. hr.](#)
- Panorama Tours: Out of state overnight trips \$284.03 [per. hr.](#)
- Trips must be booked at least 2 weeks in advance.
- 48-Hour cancellation notice is required or the district will be charges the FULL amount of the trip. Cancellation must be emailed of faxed.
- There is a limited amount of buses. Field Trips are booked on a first come first serviced basis.
- School is responsible to have children boarded on time for a prompt departure from school as well as from the destination. Please allow ample time to return by the requested p/u time.

Roll Call: 7 YES

220-99 - NRESC –TRANSPORTATION CONTRACT

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2019-2020 bus route:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
ESYSTFL19	Stepping Forward	Omar Transport.	1	16,450.00+658.00	9/3/19-12/20/19

Roll Call: 6 YES, 1 ABSTENTION-VARGAS

OLD BUSINESS

Mrs. Marshall asked Mr. DiFluri if he could resend her the information on purchasing school buses before the next committee meeting.

NEW BUSINESS

The Board will start looking into setting up an Education Foundation.

PUBLIC HEARING

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Bill Krakower – Co-President WPEA

Mr. Krakower thanked the curriculum dept for their presentation. He also stated that when forming a committee for the Pre-K, to consider all stakeholders as this will affect all teachers on any decisions that are made districtwide.

Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai asked if the Board knows how much it's going to cost to bring School #1 up to state guidelines and where is the money coming from. He also asked if the entire school is going to be a pre-k. He asked why we go through a third party for bus transportation and are we getting the lowest bidder. He also thinks we should look into expanding our bus routes. He brought up that the first public hearing is supposed to be for agenda items only and normally a person would be told they have to wait for the second public hearing to speak about other topics.

Dr. Salemi stated that they are working hard on getting School #1 open with available funds. He also stated that busing was cut years ago for budget reasons. He stated that hiring a third resource officer was for the safety of the students & staff which is a first priority. He added that they can look into expanded busing if funds become available. Mr. DiFluri stated that he does see the transportation bids that they do go with the lowest bidder and he has to approve before contract is made up.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 8:35 p.m. by SALEMI, seconded by BARGIEL
Voice Vote: 7 YES

Motion to return to Regular Session at 9:35 p.m. by SALEMI, seconded by RODRIGUEZ
Voice Vote: 7 YES

ADJOURNMENT

Motion to adjourn at 9:36 p.m. by SALEMI, Seconded by RODRIGUEZ
Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION**

ITEMS DISCUSSED:

- Board discussed employee ID#4539. (Employee was RICED)